



## SOUTH KINGSTOWN SCHOOL DEPARTMENT

307 CURTIS CORNER ROAD, WAKEFIELD, RI 02879 - 2106

**RFP # 2426 SY23 On-Call, Periodic and Emergency Services**

Due By: August 3<sup>h</sup>, 2022 @ 10:00 AM

SOUTH KINGSTOWN SCHOOL DEPARTMENT

INVITATION TO BID

South Kingstown School Department is seeking bids for the following goods/services:

**On-Call, Periodic and Emergency Contractor Services**

Sealed bids marked Bid SY23 On-Call, Periodic and Emergency Contractor Services are to be received at the South Kingstown School Department Administration Building, 307 Curtis Corner Road, Wakefield, RI 02879-2106 until August 3<sup>th</sup>, 2022 at 10:00 AM at which time they will be publicly opened.

Specifications may be obtained by visiting the South Kingstown School Department web site: [http://www.skschools.net/departments/purchasing\\_department](http://www.skschools.net/departments/purchasing_department) or by contacting Brian Mahoney, Director of Maintenance and Transportation, at (401) 360-1120.

The South Kingstown School Department reserves the right to reject any and all bids, to waive any technical defect or informality in the bids received, and to accept any of the bids deemed most favorable to the interest of the school system.

The South Kingstown School Department does not discriminate on the basis of race, color, creed, national origin, age, sex, disability or sexual orientation. By submission of your bid, you agree not to discriminate named areas.

Individuals requesting interpreter services for the hearing impaired must notify (401) 360-1306 (TDD) seventy-two (72) hours in advance of hearing date.

## I. INSTRUCTIONS TO BIDDERS

If there is no authorized binding signature the bid will not be considered.

1. Sealed proposals for furnishing, delivery, and installation, where called for, of the services, materials, equipment and/or supplies, as required by the School Department and as set forth in the following specifications prepared under the direction of the South Kingstown School Committee will be opened at the Administration Building on the day and hour stated on the Invitation to Bid. Documents incorrectly addressed or misdirected to other locations other than the South Kingstown School Department Administration Building, and are not present at the time of bid opening for whatever cause will be deemed to be late and will not be considered. Postmarks will not be considered proof of timely submission. Bids will not be awarded at the bid opening. After the bids have been opened and read, they will be taken under advisement and the award of the contract, if awarded, will be made within thirty (30) days from the date set for the receipt of bids. All bid prices will hold for 90 days after the bid opening. The South Kingstown School Department reserves the right to reject any and all bids, to waive any technical defect or informality in the bids received, and to accept any of the bids deemed most favorable to the interest of the school system. The South Kingstown School Department will not furnish any remuneration for the preparation of the proposals. Receipt of the proposals from the vendors in no way obligates South Kingstown School Department to the offerer. All proposals received will become the property of South Kingstown School Department and will not be returned to the offerer.
2. Each proposal must be made on the forms furnished, and attached hereto and the completed proposal must be left intact in the pamphlet. Bidders will state, both in writing and in figures, the proposed price for each separate item of the work called for in the annexed proposal form by which prices the bids will be compared. If any price is omitted, the blank may be filled with the lowest price named by any bidder for that item, or the proposal may be rejected.
3. The person, firm or corporation submitting a bid shall submit it in a sealed envelope on or before the hour and day stated on the Invitation to Bid, and the envelope shall be endorsed on its face with the name of the person, firm or corporation making such proposal, the date of its presentation and the bid number for which such bid is made.
4. Balanced Bidding. The work has been divided into items in order to enable the bidder to bid for the different portions of the work in accordance with his estimate of their costs. Bidders are especially cautioned not to submit bids which are unbalanced. If, in the opinion of the School Department, an unbalanced bid is submitted it may be sufficient cause for the rejection of the entire bid; or it may result in loss to the contractor if certain portions of the work are increased or decreased as provided in the contract. The bidder shall insert the price per stated unit and extension against each item in the schedule hereto annexed, which he/she proposes to furnish and deliver. Items will not be considered if grouped together. In the event of a discrepancy between the unit price and the extension, the unit price will govern. The price inserted must be net and must include delivery charges. Computation must be made of the total amount of the bid for all items bid upon and the total shall be stated in the space provided at the end of the schedule. Any attempt to retract on pricing will be considered a default. The South Kingstown School Department reserves the right to require any bidder to submit a sample either before or after the awarding of the bid to ascertain whether or not the product will be suitable for the purpose for which it is to be used. All samples shall be delivered to a place designated by a representative of the South Kingstown School Department. The Bidder assumes full responsibility for properly identifying each sample requested, and when necessary to do so, the bidder will be responsible for assembling any sample. The contractor will be required to submit samples if requested at no cost. Samples must be received no later than seven (7) business days after a request for samples has been made.
5. When a bidder proposes to furnish the equivalent or equal of any article described in the specifications, he/she shall attach a letter or memorandum to the back of the bid giving full details and the name of the manufacturer of the article he/she proposes to furnish. Pricing for equivalent items must be submitted on the alternate price sheet. If no such information or memorandum is attached to his bid, it shall be taken for granted that the bidder will furnish the article specified and will not submit an equivalent or

equal after his/her bid is opened and recorded. Time of delivery and/or installation will be considered as a factor in the bids.

6. When installation is specified, no charge will be allowed for cases, boxes, cardboard, bottles, etc. or for freight expenses, expressage or cartage. No empty packages cases, boxes, cardboard, bottles, etc. will be returned to the bidder or contractors and none will be paid for by the South Kingstown School Department. Such empty cases, boxes, etc. may be removed by the bidder or contractor at his own expense. The successful bidder shall remove all dirt, rubbish, debris and the like caused by his installation from the premises as the work progresses, without the use of School Department refuse containers.
7. No charge will be allowed for federal, state or municipal sales and excise taxes, for which the School Department is exempt. The price bid shall be net and shall not include the amount of any such tax. Exemption certificates, if required, will be furnished on forms provided by the bidder.
8. When a catalog reference, particular brand or article is specified, such reference is intended as a means of more fully describing the item in the shortest possible space and is to be regarded as part of the description of the item. Colors should be matched to the closest like color, and be submitted with a color sample. The use of such descriptions is not intended to limit competition.
9. Each bidder is required to state in his/her bid the names and places of business of any and all persons interested in the bid, that the bid is made without any connection with any person making another bid for the same contract, and that it is in all respects fair and without collusion or fraud; also, that no member of the South Kingstown School Committee or any other officer of the South Kingstown School Department, or any person in the employ of said District is directly or indirectly interested in the bid, or in the materials or supplies, of the work to which it relates, or in any other portion of the profits thereof.
10. The South Kingstown School Committee reserves the right to accept this bid by items or as a whole, or, in its discretion, reject all bids and re advertise (chapter 16-2-18, Title 16 of the General Laws).
11. Underground Pipes, Objects. The indication on plans or in other contract or bidding documents of pipes, ducts, soils, water and other underground objects and conditions are supposed to be approximately correct, so far as the knowledge of the engineers preparing such plans, etc. extend. However, the Town of South Kingstown, together with its engineers and other agents, does not warrant nor represent the plot to be either approximately correct or complete; and it is expressly understood that no bidder or contractor shall have any claim or right of action against either the South Kingstown School Department or any person or party acting for or with it, in the event that the indication on plans or other contract or bidding documents of underground object, soils, water or other conditions are not found to be even approximately correct or complete. Each bidder must make such investigations as he, they or it deem necessary to form his, their or its own opinion of the materials and obstacles involved.
12. Delivery will be required to be made to the receiving area of the building specified. Bid quantities may reflect the whole district and require multiple delivery addresses at no additional charge. The contractor will be required to furnish proof of delivery in every instance. Bulk materials are to be placed on skids or pallets as directed by receiving personnel. Mixed loads of more than one item, color, size, etc., must be sorted when directed by the receiving personnel. The South Kingstown School Department will provide NO HELP UNLOADING. Some locations do not have a loading dock and a lift gate may be required. Suppliers should notify their truckers accordingly. Deliveries shall be made between the hours of 8:00 A.M. and 2:00 P.M. on weekdays other than Saturdays and holidays, unless otherwise specified. All materials and supplies must be securely packed in uniform containers, adequately marked as to contents, and delivered without damage or breakage in such units as are specified in the schedule.
13. Each bidder is requested to read carefully the Instructions to Bidders and the Specifications, since in fairness to those who submit Bids properly, bidders will be held to strict compliance with such

- Instruction to Bidders and Specifications. Examination of Ground. Bidders must satisfy themselves, by personal examination of the location of the proposed work, and by such other means as they may prefer as to the actual conditions and requirements of the work, and inform themselves fully of the conditions relating to construction and labor under which the work will be or is now being performed, and this contractor must employ, so far as possible, such methods and means in the carrying out of his work as will not cause any interruption or interference with any other contractor and a minimum of inconvenience and injury to other persons and property.
14. No bid will be considered from any person whose performance or any previous contract with the South Kingstown School Department has been unsatisfactory in the opinion of the South Kingstown School Committee/Department.
  15. It is not the intent of these specifications to limit the bidding to any one manufacturer but it is the intent to define the essential minimum requirements as to quality of materials, construction, finish and overall workmanship. Minor variations from the specified methods and details of construction will be considered for acceptability providing quality, workmanship, economy of operation, maintenance, service and suitability for the purpose for which the equipment is intended is not impaired.
  16. The successful bidder shall furnish all necessary materials and perform all labor to install in place all equipment shown on the drawings and called for in the Specifications and ready for operation. All such material, equipment, and the like shall be installed in place, which shall consist of delivery to the building, unpacking, assembling and setting in place all items, all machinery and the like to be cleaned thoroughly. The proposal should indicate whether the vendor proposes to use subcontractors for any aspect of the work and must identify the proposed subcontractor in sufficient detail. No subcontracting will be permitted without the prior approval of South Kingstown School Department. The vendor shall remain fully liable under its contract with South Kingstown School Department regardless of any subcontracting and regardless of South Kingstown School Department's approval of any subcontractor.
  17. **NON-INTERFERENCE WITH OCCUPANTS OF THE BUILDING AND PREMISES:**
    - a) The successful bidder must take into consideration that school sessions may be in operation and must be continued as usual during the progress of the work,
    - b) The safety of the pupils and teachers requires that nothing shall be done, in any way, to block the passageways in or about the exits themselves. Neither shall there be any unauthorized interference with the free and unobstructed use of the hallways, stairways, toilets and rooms. When necessary for mechanics to work in any portion of the premises normally occupied by the school, application must be made, before entering there, to the Owner, who will perfect a working agreement with the principal of the school so that work may be carried forward in a manner to interfere as little as possible with the school session.
  18. **PERMISSION FOR WORKING OVERTIME:** No work shall be done on the job before 7:00 a.m. nor after 5:00 p.m.; nor shall any work be done on Saturdays, Sundays, or legal holidays unless the successful bidder shall have given the School Department at least 48 hours advanced notice in writing and is approved by the School Department. Schools that have custodial services on second shift may be accessed with prior approval.
  19. When stated in the specifications, the successful bidder shall prepare all shop drawings of all items called For, and submit prints, cuts, brochures and the like in quadruplicate or more, as requested to the School Department for approval before fabrication and/or installation. The successful bidder shall furnish the School Department with all applicable operating and maintenance brochures for all equipment and accessories purchased by the South Kingstown School Department.
  20. The South Kingstown School Department has set down in the attached proposal form the estimated quantities for each item by which the bids will be compared. This estimate of quantities is to be considered solely as a basis for comparing the proposals received, and is approximate only, and is not guaranteed in a respect. Payment will be made on the basis of actual quantities, as determined by the School Department and at the unit prices bid, therefore, the bidder is invited to carry out his own unit prices by the estimated quantities and to indicate his computation of the resulting proposal; but this

computation by the Bidder will be subject to review and correction by the School Department or its agents. The purchase of additional units within 90 days after the bid has been awarded shall be at the same price per unit quoted in this bid.

26. Information to be submitted. Bidders whose proposals are being considered must submit the following information in duplicate within five (5) days after a request for the same by the School Department.  
Evidence that previous work done by the bidder, similar to that called for in this contract, was carried forward and completed in a manner entirely satisfactory to those under whose supervision the work was performed. This is to include a list of such work with the names of owners for whom the same was performed and of the engineers or architects who supervised the same, with dates.  
A brief description of the plant and general methods proposed for carrying on the work, indicating therein whether the plant and equipment is owned by or to be hired by the bidder.  
A sworn statement in form satisfactory to the School Department as to financial condition as of January 1<sup>st</sup> of the current year, together with a sworn copy of the latest balance sheet and a bank reference.
27. Rejection of Bids. A bid may be rejected for any of the following reasons: If the proposal is incomplete, conditional or obscure, or if it contains additions not called for erasures, alterations, obvious errors or irregularities of any kind, or if it does not conform in every respect to the requirements stated in this information, or if is on sheets removed from this pamphlet. Minor informalities, however, and may be waived by the School Department.  
If the School Department should be of the opinion that it was prepared without adequate care or knowledge of the conditions relative to the work or under a misunderstanding of the requirements of the School Department, or if it is for work other than that on Contract Drawings or as specified. If the Contractor fails to furnish information promptly as required herein. If the bidder cannot show that he has the necessary capital and experience, and owns, controls, or can procure the necessary plant to commence the work at the time prescribed and thereafter to prosecute and complete the work at the rate or time specified; and that he is not already obligate for the performance of other work which would delay the commencement, prosecution or completion of this work.
28. Changes and Extra Work. The School Department may, in writing, and without notice to surety, alter and change the line, grade, plan, form position, dimensions or materials of the work herein contemplated, or any part thereof in a manner not inconsistent with the general layout of said improvements, either before or after its commencement, or may order in writing any extra work which he may deem necessary in connection therewith. If such alterations diminish the quantity of work to be done, they shall not be made the basis of a claim for damages, or for anticipated profits on the work that may be dispensed with; if they increase the amount of work such increase shall be paid for according to the quantity done and at the price established for such work under this contract; or in case there is no price established, it shall be paid for at a reasonable amount as determined by the Town of South Kingstown and the Contractor.
29. Contractor Control of Work Assignments or Subletting. The Contractor shall not assign this contract or any interest therein, nor sublet any part of the work contemplated hereunder, nor part with the control or charge thereof without the written consent of the School Department. Any such attempted assignment or subletting shall, at the option of said Department, forthwith work an avoidance of this contract, or may be treated by said Department as null and void.  
The Contractor may, with the consent of and subject to the approval of the School Department. In each case, employ sub-contractors to supply material and perform parts of the work required herein. But the School Department shall be notified in advance and his approval secured before each sub-contractor is employed on the work. The employment of sub-contractors will not relieve the general contractor of full responsibility for all parts of the work.  
Contractor to Have Superintendent. The Contractor shall keep a competent superintendent on the ground whenever any work is being done, who shall receive orders in the Contractors absence and shall obey them as if received by him personally. The contractor shall be responsible for the entire work until its final acceptance at the end of the maintenance period and any unfaithful or imperfect work or defective material that may be discovered at any time before said final acceptance shall be immediately corrected or removed by said contractor on requirement of the School Department

Defects. In case the nature of the defects is such that it is not expedient to have them corrected, the School Department shall have the right to deduct from the amount due the contractor on the final settlement of the account, such sums of money as he considers a proper equivalent for the difference between the value of the materials or work specified and that furnished, or a proper equivalent for the damage.

30. Partial Payment Not Accepted. It is also agreed that this is an entire contract for one whole and complete work, and that no partial payments on the account by the School Department nor the presence of the School Department or inspectors, or their supervision or inspections of work or material, shall constitute an acceptance of any part of the work before its entire completion and final acceptance. Neither the acceptance by the School Department or any of their agents, employees or subordinates, of the whole or any part of the work, nor the connecting to or use of any of the work, embraced in this Contract, nor any payment for the work, nor any extension of time, nor any possession taken by the School Department, shall operate as a waiver of any portion of this Contract (except the maintenance period which shall start when continual use begins, as provided below) or of any power or right herein reserved to the School Department, or of any right of the School Department to damages herein provided, nor shall any waiver of any breach of this Contract be held to be a waiver of any other subsequent breach. Any remedy provided in this Contract shall be taken and construed as cumulative, that is, in addition to each and every other remedy herein provided; and the School Department shall also be entitled as a right to a writ of injunction against any breach of any of the provisions of this Contract.
31. Guarantees. Except as otherwise specified, all work, materials and equipment shall be guaranteed by the Contractor against all defects resulting from the use of inferior materials, equipment, or workmanship for not less than one year from the date of final completion of the contract, or from full acceptance by the School Department, whichever is earlier, unless otherwise specified herein. If, within any guarantee period, repairs or changes are required in connection with guaranteed work, which, in the opinion of the School Department, is rendered necessary as the result of the use of materials, equipment or workmanship which are inferior, defective, or not in accordance with the terms of the contract, the Contractor shall promptly upon receipt of notice from the School Department, and without expense to the School Department.
- a) Place in satisfactory condition in every particular of all such guaranteed work, correct all defects therein, and
  - b) Make good all damage to the building or item, or equipment or contents thereof, which in the opinion of the School Department is the result of the use of materials, equipment or workmanship which are inferior, defective, or not in accordance with the terms of the contract; and
  - c) Make good any work or materials, or the equipment and contents of said building or site disturbed in fulfilling any such guarantee.
  - d) In any case where in fulfilling the requirements of the contract or of any guarantee embraced in or required thereby, the Contractor disturbs any work guaranteed under another contract, he shall restore such disturbed work to a condition satisfactory to the School Department and guarantee such restored work to the same extent as it was guaranteed under such other contract.
  - e) If the Contractor, after notice, fails to proceed promptly to comply with their terms of the guarantee, the School Department may have the defects corrected and the Contractor and his surety are liable for all expenses incurred.
- Contractor's Duties and Liabilities Laws and regulations. The Contractor, in the prosecution of the work, shall comply with all local, state and national laws and regulations, and with all ordinances, and he shall secure all necessary permits and licenses. This project is subject to all of the safety and health regulations (see 29 CFR 1518 as amended) promulgated by the U.S. Department of Labor on April 17, 1971, and as required by the Occupational Safety and Health Act (OSHA).
32. Rhode Island law states that: All contractors who bid on municipal and state construction projects with a total cost of \$100,000 or more shall have an OSHA 10 hour construction safety program for their on-site employees. Documentation to support such a program will be provided with bid packet.

33. The Contractor shall indemnify and save harmless the School Department and/or the District or City in which the work lies, and/or the State Highway Commission and/or the State of Rhode Island and/or their respective officers, agents and servants against and from all damages, costs, expenses which they or any of them may suffer by, from or out of any and all claims for payment for materials and labor used and employed in the execution of this in consequence of or resulting from any work performed by said contractor or of, or from any negligence in guarding said work or of, or from any act or omission of said Contractor, and said Contractor shall also indemnify and save harmless said School Department and/or Town from all claims under the Workmen's Compensation Act arising under or out of this contract.
- Contractor Shall Protect the Public. The Contractor shall execute the work in such manner as to interfere as little as possible with public travel; shall in accordance with the most recent edition of the Manual on Uniform Traffic Control Devices (MUTCD), provide railings or suitable barricades to exclude persons and animals from trenches and obstructions, and to prevent accident or injury to workmen, other persons, vehicles or animals; shall cause a sufficient number drum barricade channelizing devices and amber flashing electric lights to be activated at or near the works, from twilight in the evening until sunrise, shall furnish, set and maintain such "street closed", "warning", "detour", or other signs as may be necessary for the convenience of traffic or as may be directed by the School Department and shall employ flag persons or additional safeguards when and as necessary, or when required by the School Department. Flag persons shall be employed when the Contractor's operations reduce traffic to less than two-way.
34. The Contractor shall defend any suits or proceeding brought against the Town for alleged infringements of patents by or by reason of any method of construction or appliances, or material furnished under this contract, and shall pay any damages or costs that may be awarded against the School Department as a result of such suits, free of all expense to the Town.
35. Avoidance of Contract. If the work to be done under this agreement shall be abandoned, or at any time suspended for three days without reasonable cause, or if this contract shall be assigned without the written consent of the School Department, or if at any time the School Department. Shall be of the opinion that the said work is unnecessarily or unreasonably delayed or that the Contractor is willfully violating any of the conditions or agreements of this contract, or that the progress of the work is, in his opinion, being so delayed that said work cannot be completed within the required time, the School Department may give written notice, postage prepaid, to the Contractor, at his business address, to that effect. If the Contractor shall not, within ten days after the mailing of such notice, take such measures as will, in the judgment of the School Department, insure the satisfactory completion of the work, the School Department shall then notify the Contractor in writing, to discontinue all work under this contract; and it is hereby agreed that the Contractor shall thereupon at once stop work, and cease to have any right or claim to possession of the ground or such part thereof as the School Department may designate; and the said School Department may, by means of such other agents or contractors as shall to him seem advisable, complete the work therein described, or such part thereof as it may deem necessary, and may take possession of, and use all implements, tools, materials or facilities used for, or in connection with the operations or the fulfillment of this contract except as otherwise provided in this contract. The Contractor shall not remove any portion of the plant or any materials after receiving such notice as aforesaid. And the town is hereby authorized and empowered to apply sums of money due, or to become due, to said contractor, under this contract, by way of reduction in damages, and as part payment of such additional expense incurred by the Town as aforesaid.
36. The School Department May Protect Work. It is, however, mutually agreed that the School Department, at their discretion and at the Contractor's expense, may immediately, upon the cessation of work or thereafter, take measures to protect the work under construction, the adjacent ground, pipes, and other structures where, in its opinion, safety requires such work to be done at once.
37. Compensation Prices Bid Include Full Compensation. The prices stated in said proposal include full compensation not only for furnishing all the material and building the required structures and facilities, but also for assuming all risk as to the nature of the soil and the action of the elements; for all excavation and back filling of the same; for the removal of, and delay and damage occasioned by any trees, stumps, tracks, timber, masonry, above and below ground utilities and services or other obstacles;



for removing, protecting, repairing or restoring, all pipes, mains, drains, sewers, conduits, above and below ground utilities and services, curbs, walks fences, tracks, or any other obstacles, whether shown on the plans and details or not; for pumping, damming, draining, or otherwise handling or removing, without damage to the work or to other parties, all water or sewage from whatever source which might affect the work or its progress; for all fencing, lighting, watching, special police, signs and bridging, necessary to maintain, direct and protect travel on streets, walks and private way, for making all provisions necessary to maintain and protect buildings, fences and other structures, and all public and private property affected by work, and for the repair of such structures, and such property if injured by neglect of such provisions; for removing all surplus or condemned materials as may be directed; for replacing, repairing and maintaining the surface of the street or private land, if affected by work performed under this contract; for furnishing the requisite filling in case of deficiency or lack of suitable material, for obtaining all permits and licenses, and for any expense on account of the use of any patented device or process; for all expense incurred by or on account of the suspension or discontinuance of said work; for the cost of adequate insurance, for keeping records and making reports as required by this contract, and for all general and incidental expense, and for furnishing all tools, materials and supervision, implements and labor, required to build and put in complete working order the said project and all structured appertaining thereto, in accordance with this contract and specifications. Lease payments will include any and all fees and or interest, no other costs will be allowed that exceed the bid dollar amount.

38. The bidder must submit his proposal on Bid Forms accompanying this specification and must itemize his bid according to the list of Items and totals as applicable on separate sheets attached to the Bid Before submitting a proposal; bidders shall carefully examine the drawings and specifications and further inform themselves as to all existing conditions concerning the solicitation. Should a bidder find any discrepancies in or omissions from the specifications or drawings or have any doubt as to their meaning, he should notify the Owner who will make clarifications. Bidder shall be responsible for all work on plans as well as in "Equipment Schedule."

**SOUTH KINGSTOWN SCHOOL DEPARTMENT**

**REQUEST FOR PROPOSALS  
CONTRACTORS TO PROVIDE ON-CALL, PERIODIC AND EMERGENCY  
SERVICES**

**A. GENERAL INFORMATION**

The intent of this Request for Proposals is to establish a list of contractors and pricing to provide on-call, periodic, and emergency services and projects as specified for the South Kingstown School Department for the period **8/10/2022 through 6/30/2023**.

**B. TERMS AND CONDITIONS**

Proposal specifications are available by calling 401-360-1120. Sealed proposals to provide these services will be received at the Administrative Offices of the South Kingstown School Department, 307 Curtis Corner Road, Wakefield, RI 02879. Bids must be submitted in sealed envelopes marked: **PROPOSAL – ON-CALL, PERIODIC AND EMERGENCY SERVICES CONTRACTORS** and submitted to the following:

Attn: Brian Mahoney, Maintenance  
South Kingstown School Department  
307 Curtis Corner Road  
Wakefield, RI 02879

Proposals will be opened at the above-mentioned time and place and read aloud in the presence of any/all interested parties.

No proposal shall be withdrawn for a period of thirty (30) days without the consent of the South Kingstown School Department.

All questions regarding interpretation of the specifications shall be made to Brian Mahoney 401-360-1120. Once awarded, all work will be scheduled through the Maintenance Department. The Contractor must have a Purchase Order number before starting any work.

The South Kingstown School Department reserves the right to reject any or all proposals. An Affirmative Action/Equal Opportunity Employer.

**C. VENDOR QUALIFICATIONS**

Vendors must be licensed to do business in the State of Rhode Island. Vendors must be able to provide the services as requested.

The Vendor shall not discriminate against employees or applicants for employment because of race, color, national origin, ancestry, age, sex, religion, disability, or sexual orientation. The Vendor agrees to comply with all Federal and State statutes, rules, regulations prohibiting discrimination in employment including but not limited to: Title VII of the Civil Rights Act of 1964, Age Discrimination Act of 1967; Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.

The Vendor must certify that their proposal is in full compliance with all applicable regulations and requirements of law, as set forth herein. Vendor further certifies under pains and penalties of perjury that pursuant to the General Laws of the State of Rhode Island, that the Vendor has filed all state tax returns, paid all taxes and complied with all the laws relating to taxes; relating to contributions and payments in lieu of contributions to the Employment Security System; and with all laws of the State of Rhode Island relating to Workers' Compensation. The Vendor also represents that (s) he/it is qualified to perform the services and has obtained all requisite licenses and permits to perform the services as may be required by law.

In addition to providing emergency services under this bid, the selected vendors will serve as the on-call contractors for the district during the period of the award and be called upon to perform periodic projects which do not exceed \$3,999.00. Work in excess of \$3,999.00 will fall under the provisions of the School Committee Policy concerning bidding and be open to all including the on-call, periodic and emergency contractors. This does not apply to yearly services such as Gym Floor Refinishing, Boiler Cleaning, HVAC PM Contracts, Filters, Lot Striping and Lot Sweeping which are Bids for a 1-year period. Each of these will be marked (BID) next to the service.

Vendors are required to provide a list of three current clients and their contact information with their bid.

Vendors must provide a straight time and overtime rate for service. No travel, mobilization, demobilization or other such charges will be considered.

Vendors are required to provide an hourly rate schedule along with a disclosure of any material markup as part of their bid. Vendors may be required to submit invoices for materials purchased for projects. Any project of \$1,000 or more shall include certified payroll pursuant to the prevailing wage law.

Vendors serving as on-call, periodic and emergency contractors for the district must have all work and costs for a job approved by the Maintenance Director prior to starting work.

#### **D. INSURANCE REQUIREMENTS**

Successful contractors will be required to provide evidence of automobile liability, general liability and workers' compensation coverage. Said certificate will list the South Kingstown School Department as an additional insured. The South Kingstown School Department reserves the right to reject a bid if coverage is deemed to be insufficient.

Contractors who are designated as partnerships or corporations must have the required proof of insurance current and on file with the school department during the life of this contract. Contractors who are self-employed, independent contractors must be approved by the Department of Labor and Training as independent contractors and shall keep on file with the school district proof of this approval throughout the life of this contract.

**E. SERVICES FOR WHICH PROPOSALS ARE REQUESTED:**

**PLUMBING/PIPEFITTING AND EXCAVATING SERVICES**

Plumbing/pipefitting and excavation services are required for the following buildings: Hazard, South Kingstown High School, Curtis Corner Middle School, Broad Rock Middle School, Matunuck Elementary School, West Kingston Elementary School, Peace Dale Elementary School, Wakefield Elementary School, Administration Building, Maintenance Building and Old Maintenance Shop.

1. Contractor must provide with their proposal documented proof of experience in the following areas:
  - a) Institutional plumbing systems: Installation, repair and maintenance
  - b) Mechanical systems: Installation, repair and maintenance
  - c) Institutional hot water heating systems: Installation, repair and maintenance
  - d) Sewage treatment systems: Repair and maintenance
2. The Contractor shall be a licensed plumber in the State of Rhode Island and shall adhere to all Rhode Island State building plumbing code requirements.
3. The Contractor shall be responsible for the troubleshooting, repair and replacement of system piping and components for the following systems of all school buildings:
  - e) The potable water piping systems supplied to all bathroom fixtures, water fountains, kitchen fixtures, outside fixtures. All potable hot water system piping including the hot water heaters to the above-named areas.
  - f) The building heating hot water recirculation systems from the recirculation pumps, all piping throughout the building to classroom univent heaters and expansion tanks.
  - g) The sewage system piping throughout the building from all bathroom fixtures and kitchen fixtures, septic system pumps including submersible. The Contractor shall be familiar with all pump controls and level monitoring equipment that pertains to sewage tank collection systems.
4. The Contractor must be willing to work labor only using materials supplied, if requested.

Contractor shall possess in-house and provide with this bid the following licenses as a minimum:

Master Plumber	_____
Master Pipefitter I	_____
Master Sprinklerfitter	_____
Tel Com Contractor	_____
South Kingstown ROQ	_____
Backhoe Wheel Loader	_____

The purpose of this contract is to provide new, routine and 24-hour emergency service for any piping and excavating related needs. Contractor shall respond to site within 48-hours for routine service and 2 hours for any emergency calls. Work will potentially include interior, exterior and below ground pipe repairs, replacement, modifications and additions. No minimum or maximum quantity of work is offered or implied. Services will be requested on an as needed basis only. Contractor shall maintain general liability and workers' compensation insurance at the Town set requirements for the duration of this contract and include current certificates as part of the bid package. This contract is subject to the provisions of the Davis-Bacon and the successful contractor will be required to submit certified payrolls where applicable. Normal working hours for this contract shall be 7:00 a.m. – 3:00 p.m. Monday through Friday. No travel, mobilization, demobilization or other such charges will be considered. No portion of this contract is to be sub-contracted without prior authorization from SKSD Administration. Services such as welding, saw cutting, excavation, and site remediation are to be done in-house. Contractor shall as part of this bid include a list of not less than 5 references, show successful completion of projects involving all of the above listed licenses within the last 3 years involving client of similar size as South Kingstown School Department. Prior to award of contract it shall be the responsibility of the contractor to show to the South Kingstown School Department that the contractor possesses in-house all of the equipment and man power necessary to maintain any 2 such jobs simultaneously. At a minimum, the contractor shall possess the following equipment:

- 3 service trucks
- Portable welding equipment 250 AMP min.
- Pipe camera 200 ft. min.
- Pipe locator equipment
- Sewer drain cleaner 200 ft min.
- Back flow tester
- Water main tapping equipment
- Portable road saws
- Core drills 8" min.
- Compressors and jackhammers 175CFM min
- Portable compactors/rollers
- Mud and transfer pumps
- Road plates
- Generators and portable lighting
- Excavation and support equipment equal to requirements of Town water work bid

Plumber on site \_\_\_\_\_ / hr.  
Overtime Plumber on site \_\_\_\_\_ /hr.  
Sunday/Holiday Plumber on site \_\_\_\_\_ /hr.

Pipefitter on site \_\_\_\_\_ /hr.  
Overtime Pipefitter on site \_\_\_\_\_ /hr.  
Sunday/Holiday Pipefitter on site \_\_\_\_\_ /hr.

Sprinklerfitter on site \_\_\_\_\_/hr.  
Overtime Sprinklerfitter on site \_\_\_\_\_/hr.  
Sunday/Holiday Sprinklerfitter on site \_\_\_\_\_/hr.

Tel-com pipelayer on site \_\_\_\_\_/hr.  
Overtime Tel-com pipelayer on site \_\_\_\_\_/hr.  
Sunday/Holiday Tel-com pipelayer on site \_\_\_\_\_/hr.

Laborer on site \_\_\_\_\_/hr.  
Overtime Laborer on site \_\_\_\_\_/hr.  
Sunday/Holiday Laborer on site \_\_\_\_\_/hr.

Backhoe and operator on site \_\_\_\_\_/hr.  
Overtime Backhoe and operator on site \_\_\_\_\_/hr.

Sunday/Holiday Backhoe and operator on site \_\_\_\_\_/hr.  
13' dig min. capability

Excavator and operator on site \_\_\_\_\_/hr.  
Overtime Excavator and operator on site \_\_\_\_\_/hr.  
Sunday/Holiday Excavator and operator on site \_\_\_\_\_/hr.  
20" dig min capacity

Dump Truck and driver on site \_\_\_\_\_/hr.  
Overtime Dump truck and driver \_\_\_\_\_/hr.  
Sunday/Holiday Dump truck and driver \_\_\_\_\_/hr.  
75,000 GVW, 18 CY min capacity

Support equipment charges shall not exceed the current year National Construction Costing Guideline prices.

Material at cost Plus \_\_\_\_\_%

## **ROOFING CONTRACTOR**

1. In order for the South Kingstown School Department to protect their in-place and active roof warranties, the Contractor shall be a certified Garland Roof system installer and shall provide written proof of this fact.
2. The Contractor shall maintain a number for emergency on-call status 24-hours, 7 days a week. The Contractor shall inform the Maintenance Director if there are delays or if the response time cannot be met. The Contractor will respond within 4 hours in the event of an emergency.
3. Due to critical nature of the work and the potential liability, insurance will be required at a 3 million dollar general liability level throughout the term of the Contract with the school department.

The Contractor shall provide repair services for all South Kingstown School Department Buildings. The major portion of most school roofs are covered by a Garland Roof System. The Contractor must be a certified Garland Authorized Contractor. Any work on a Garland roof must maintain all existing warranties.

1. The Contractor shall provide a price for an annual roof inspection of each school and provide an itemized report of the conditions found. If repairs are necessary, the Contractor shall provide a final price quote and submit it to the Maintenance Director for approval prior to performing any work. The Contractor shall respond to routine requests made by the Maintenance Director within a mutually agreeable timeframe.
2. The Contractor shall have the required experience to render repairs to slate, shingle, EPDM (ballasted and mechanically fastened), and Modified Bitumen roofs.
3. The Contractor shall provide all manpower, materials, and equipment to perform all roof repairs. No part of the work will be sub-contracted.
4. The Contractor shall provide work site safety for the occupants of the building and in the case when work is being done when school is in session.
5. The Contractor shall adhere to all original equipment manufacturer's procedures (OEM=Garland), and all industry standards for work performed on all other roofs.
6. The Contractor shall maintain a clean and safe work site at all times.
7. The final inspection of work completed shall be performed by the Contractor and the Maintenance Director. The inspection shall consist of a visual inspection to verify all components are complete and properly installed, verify all fasteners and anchors are properly located and secured. Completed work shall be watertight and weatherproof.
8. References from at least three school districts regarding repairs will be required



## **HVAC (HEATING, VENTILATION AND AIR CONDITIONING) SERVICE**

1. The Contractor shall provide on-call response within 2 hours, 24-hours a day for emergency service to all school district buildings. The term “emergency service” shall be defined by the Maintenance Director and shall only be used by same when a major failure of a heating system is causing or will cause, an inhabitable temperature in the school building. This service shall include rooftop units regardless of the outside temperature. The term shall not be used for a routine maintenance call. It is the intent of the District to standardize all new or replacement controls to be KMC only.
2. The Contractor shall provide routine service within 48 hours of a call from the maintenance department.
3. The Contractor shall use licensed HVAC certified technicians and shall have experience in Honeywell, Trane, Johnson Controls, KMC, Siemens, Bell and Gossett, McDonnell Miller, Taco, Grundfos systems and components.
4. The Contractor shall provide troubleshooting of malfunctions of classroom univents with thermostat control both pneumatic and electric. Repairs of steam and hot water piping systems and replacements of components causing the malfunctions shall be completed during that specific trouble call. Any and all delays of a same day repair will be explained to the Maintenance Director with the estimated time of repair. No mileage charges for return trips shall be allowed.
5. Contractor will provide quotes for any new HVAC installations before beginning work.
6. The Contractor shall be expected to provide the following type of service for all schools mentioned above:
  - a) Adjustments and calibration of Honeywell and Johnson Controls pneumatic thermostats with day/night functions. Adjustments and calibrations of Trane systems wall thermostat controls.
  - b) Adjustment of louver linkages with motor movements. The adjustment or replacement of all internal univent control components to include thermostat, freezestats, pneumatic valves, timers, circuit boards, fuses, fan motor, solenoid valves or the associated electric coils. After work is completed, the Maintenance Director or his designee shall witness an operational test of the equipment. The Contractor shall provide a detailed report with invoice. A description of the malfunction, repair, part number of replacement component, if any, and the amount of man-hours to complete the task shall be included.
  - c) The repair of any recirculation hot water system piping leaks including univent heat transfer coils.
  - d) The repair, replacement and rebuild of all hot water recirculation pumps and motors that are installed in all schools up to 25 horse power motors.

- e) The repair, replacement and rebuild of all rooftop supply and exhaust ventilation fans and motors.
  - f) The repair, replacement and rebuild of all internal to the building supply and exhaust ventilation fans and motors.
7. The Contractor shall maintain the existing Ethernet system at all schools to allow remote diagnostics and full alarm capabilities to email and text.

## **LOCKSMITH SERVICES**

1. The Contractor shall provide support and maintain the existing key systems for all district buildings.
2. The Contractor shall provide emergency on-call service for the School Department's installed door lock and related hardware. The response time shall be within 24 hours, 7 days a week timeframe to maintain 100% security of South Kingstown School Department's property. In the event of an emergency, the contractor will respond within 2 hours when security is compromised. The Contractor shall notify the SKSD Administration if this cannot be met.
3. The contractor shall provide the manpower, materials and equipment to support the School Department's door lock and key requirements. In order to maintain positive control of the security of the School Department's property, the Contractor shall not do any work, provide keys or make replacement keys, change locks, install door hardware, add locks or padlocks unless authorized by the SKSD Administration.

## **DOOR AND HARDWARE SERVICES**

1. The Contractor shall provide support and maintain the existing door and hardware specialties throughout the district and provide pricing for any new doors, hardware or security systems. All repairs and retrofitting will be to the districts existing hardware. All retrofits shall be code compliant. All replacement doors and hardware will be to the district's standard of quality.
2. The Contractor shall provide emergency on-call and periodic service for the School Department's installed door lock and hardware equipment and security systems. The response time shall be within 24 hours, 7 days a week timeframe to maintain 100% security of South Kingstown School Department's property. The Contractor shall notify the SKSD Administration if this cannot be met.
3. The contractor shall provide the manpower, materials and equipment to support the School Department's door and door hardware requirements. This shall include, but is not limited to, the following: Door knobs and handles including ADA compliant level handles, panic bar door openers, continuous hinges, door closers, and steel and wood doors, lock and key repair and installation, supplying and keying padlocks as directed. This is for existing and new installations. Note: All replacements with new door hardware shall be ADA compliant.
4. The Contractor shall have the expertise for installation of electric door strike mechanisms operated from a remote location and installation of electronic control security systems for doors to include intercoms and security camera systems.
5. The Contractor shall be responsible to maintain code compliancy in the repair or replacement of all doors and hardware.

## **ON-CALL GLASS, DOOR AND WINDOW REPAIR**

The Contractor shall provide on-call repair, removal and installation services for all glass and window replacement for the South Kingstown School Department. The following will be required:

1. The Contractor shall provide 24-hour, 7 days a week emergency on-call service to all South Kingstown School Department facilities. The emergency service response shall be 4 hours from when called. The Contractor shall contact the SKSD Administration to arrange an alternate mutually agreeable plan to complete the emergency work needed if this timeline cannot be met.
2. The Contractor shall provide all materials, manpower, tools and equipment necessary to complete all work hired for.
3. The Contractor shall have the technical expertise to work with all installation of windows and door materials for public buildings.

4. The contractor shall contact the Maintenance Director for a final inspection of the work completed.
5. The Contractor will also provide materials for repairs to be made in house.
6. The Contractor will provide a per hour price for training of district staff.

### **GYMNASIUM & AUDITORIUM EQUIPMENT INSPECTION & MAINTENANCE**

1. The Contractor shall have a planned inspection and maintenance program with specific checkpoints on the equipment inspected. The document to be provided shall be on company letterhead, dated, the place of inspection and signed by the qualified inspector.
2. The Contractor shall provide an itemized list of equipment inspected. Each piece of equipment shall be identified with a subcategory of the specific points inspected and initialed by the inspector.
3. The Contractor shall have certified athletic gym equipment inspectors complete all gym inspections.
4. The Contractor shall provide a written estimate of cost for repairs of discrepancies found to the Maintenance Director for approval prior to performing any work.
5. A per hour price will be included for all repairs, modifications or installs as well as a total job cost for any deficiencies found.
6. Pricing will include all gym and auditorium equipment. It is understood by accepting this bid that all equipment will be tested in all gyms and auditoriums throughout the district.

## **GYM FLOOR REFINISHING - BID**

### **Scope and Specifications**

1. Clean with a waterless cleaner, screen with 100 grit sand screens, tack and refinish gym floors with two (2) coats of an oil-modified, 50% solids, or higher, urethane gym finish. Finish will be applied with a lamb's wool applicator only.
2. Work includes Curtis Corner Middle School, South Kingstown High School, Broad Rock Middle School, and Peace Dale Elementary School.
3. All work will be performed during the hours of 6:30 a.m. – 3:00 pm. Monday through Friday unless authorized, in advance, by the Maintenance Director.
4. Contractor will furnish all necessary materials, supplies, equipment, labor and supervision to complete the job in a timely manner. Contractor is responsible for clean-up. Wet screening is preferred.
5. Work must be performed in August each year during an eight-day window. The time period will be determined by July 1 each year. The eight-day window shall include a 48-hour cure time and will be ready for play on the ninth day.

### **Penalties**

1. All work will be completed as scheduled. Failure to complete the work as described above will result in a \$250.00 per day charge to the Contractor.

### **Alternates**

Pricing should also list a deductible for doing the High School gym floor if it is chosen not to be done.

Provide a separate price to sand to bare board, provide one coat of recommended finish and then (at a minimum) provide all striping previously on the floor to include all lettering and full key colors (chosen by District). An additional two coats of finish will be provided by contractor.

Price with oil modified urethane finish \_\_\_\_\_

Price with water based urethane finish \_\_\_\_\_

Cut sheets of finish to be included in bid.

## **HVAC SPECIAL SIZE FILTERS - BID**

The South Kingstown School Department for its thirteen (13) buildings is requiring special size ventilation filters manufactured for an ongoing semi-annual and annual use. The multiple sizes will all utilize the pleated filter design and must be Merv-8 rated. The Contractor shall provide a cost per each size on the specified list. Due to system changes, there may be additional sizes requested that are not on this present list. This list is an approximation of the district's needs for one year. Totals and sizes may change due to district's needs and supplies on hand. No pieced together filters will be allowed. The sizes that are required are as follows:

<b>FILTER #</b>	<b>TOTAL</b>
10.5 x 65.5 x 1"	4
10.75 x 45.5 x 1"	2
10 x 35.5 x 1"	4
10 x 48 x 1"	32
10 x 60.5 x 1"	106
10 x 36.5 x 1"	58
10.75 x 65.5 x 1"	18
10 x 36-3/8 x 1"	6
10 x 36 x 1"	50
10 x 34.5 x 1"	4
10 x 48.5 x 1"	4
8 x 41 x 1"	2
8 x 31.5 x 1"	16
8 x 43.5 x 1"	4
8 x 37.5 x 1"	8
8 x 27.5 x 1"	4
8 x 21.25 x 1"	8
8 x 19.5 x 1"	4
8 x 28 x 1"	14
20 x 20 x 2"	74
20 x 25 x 2"	104
20 x 25 x 1"	26
20 x 20 x 1"	28
20 x 24 x 2"	10
16 x 25 x 2"	202
16 x 20 x 1"	48
16 x 25 x 1"	18
16 x 20 x 2"	60
15.5 x 33 x 2"	2
9 x 27.5 x 1"	16
9 x 32.25 x 1"	12

<b>FILTER #</b>	<b>TOTAL</b>
9 x 21.25 x 1"	4
9 x 31 x 1"	4
9 x 65.5 x 1"	32
9 x 35.5 x 1"	12
13 x 77.5 x 1"	32
11 x 29 x 1"	48
11 x 46 x 1"	8
11 x 35 x 1"	4
11 x 47 x 1"	10
11 x 36 x 1"	2
11 x 34 x 1"	12
11 x 34.5 x 1"	8
8-7/8 x 61-1/8 x 1"	52
8-7/8 x 42-1/8 x 1"	6
8-7/8 x 33-5/8 x 1"	16
8-7/8 x 24-1/8 x 1"	18
8-7/8 x 19-1/8 x 1"	2
15-1/4 x 77-1/2 x 1"	18
15-1/4 x 53-1/2 x 1"	4
24 x 24 x 2	4

1. All orders received shall be inspected by the Maintenance Director for quality and workmanship prior to invoice being signed and approved.
2. The Contractor shall provide all orders in a timely manner to insure minimal down time for the equipment being serviced.
3. The Contractor shall use the Maintenance Director as the main point of contact for all questions and inquiries.



**ENVIRONMENTAL SERVICES CONTRACTOR**

1. The Contractor must be able to provide the following environmental services. Please provide cost breakdowns per person for the services as indicated below:

a) Environmental Training Services (based on 5 students/class)

- i) Asbestos Awareness (8 hours) \$\_\_\_\_\_ person
- ii) Asbestos Competent Person (Initial – 16 hours) \$\_\_\_\_\_ person
- iii) Asbestos Competent Person (Refresher – 8 hours) \$\_\_\_\_\_ person
- iv) Blood borne Pathogen (8 hours) \$\_\_\_\_\_ person
- v) Confined Space (8 hours) \$\_\_\_\_\_ person
- vi) Lead Awareness (8 hours) \$\_\_\_\_\_ person

b) Environmental Consultant Services (labor) \$\_\_\_\_\_ hour

Asbestos:

- i) 3 Year re-inspection Services – All District Buildings \$\_\_\_\_\_
- ii) 6 month Surveillances - All District Buildings \$\_\_\_\_\_
- iii) Report Writing Services \$\_\_\_\_\_ hour
- iv) Project Designer Services \$\_\_\_\_\_ hour
- v) Management Planner Services \$\_\_\_\_\_ hour
- vi) Project Monitor Services \$\_\_\_\_\_ hour
- vii) PLM Sample Collection \$\_\_\_\_\_ sample
- viii) PCM Sample Collection \$\_\_\_\_\_ sample

Lead Base Paint

- i) Inspection Services \$\_\_\_\_\_ hour
- ii) Report Writing Services \$\_\_\_\_\_ hour

Indoor Air Quality

- i) Inspection Services \$\_\_\_\_\_ hour
- ii) Report Writing Services \$\_\_\_\_\_ hour

Radon Measurement (10% requirement)

- i) Placement/retrieval of canisters – All District Buildings \$\_\_\_\_\_
- ii) Report Writing Services \$\_\_\_\_\_ hour

Analytical Services:

Asbestos (based on 24-hour turnaround time)

- i) PLM \$\_\_\_\_\_ sample
- ii) PCM \$\_\_\_\_\_ sample
- iii) TEM \$\_\_\_\_\_ sample

Lead (based on 24-hour turnaround time)

- i) AAS (Chips) \$\_\_\_\_\_ sample
- ii) TCLP \$\_\_\_\_\_ sample

Indoor Air Quality (lab analysis)

- i) Air – Mold Analysis (Petri dishes) \$\_\_\_\_\_ plate
- ii) Particulate (nuisance dust) \$\_\_\_\_\_ sample

Radon

- i) Short-Term Kit \$\_\_\_\_\_ each
- ii) Long-Term Kit \$\_\_\_\_\_ each

The Contractor must be on call and provide a per hour fee to consulting services to the district to maintain a safe healthy environment.

The District will utilize Contractor for all environmental issues including recommending a company to provide clean up repair and restoration in the event of any environmental concern.

## Septic Pumping

### Scope and Specifications

1. Contractor will provide a per gallon price for the pumping of all septic systems within the district.
2. Work includes septic pumping at the following locations:  
W. Kingston Elementary School (8,790 gal) – 3119 Ministerial Rd. W. Kingston, RI  
Matunuck Elementary School (7,000 gal) – 380 Matunuck Beach Rd. Wakefield, RI  
Maintenance Office Building (1,000 gal) – 135 Asa Pond Rd. Wakefield, RI 02879
3. Work includes a **two-time per year** pumping of grease traps at the following locations:  
South Kingstown High School (1,500 gal) - 215 Columbia St. Wakefield, RI  
Curtis Corner Middle School (50 gal) - 301 Curtis Corner Rd. Wakefield, RI  
Broad Rock Middle School (50 gal) - 351 Broad Rock Rd. Wakefield, RI  
Peace Dale Elementary School (50 gal) - 109 Kersey Rd. Peace Dale, RI  
Wakefield Elementary School (50 gal) – 101 High St. Wakefield, RI
4. **All disposal receipts must be maintained by the contractor and turned over to the Maintenance Director before payment will be issued.**

**PARKING LOT STRIPING - BID**

Project Scope

Contractor will paint over existing lines in the schools. This will include the complete coverage of all lines including crosswalks, stop bars, directional signage, curbs and stairs inside and sidewalk lines.

Handicap Parking will be brought up to code if it is lacking in any of the existing spaces. International symbol for HC Accessibility will be added to each space with appropriate color.

Price per school for existing lines:

South Kingstown High School  
215 Columbia Street

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BRMS  
351 Broad Rock Road

---

Matunuck Elementary  
310 Matunuck Beach Road

---

West Kingston Elementary  
3119 Ministerial Road

---

Hazard  
153 School Street

---

Additional Pricing as necessary:

Stop Bars

---

HC Parking	_____
Curb Painting per lineal foot	_____
Additional Line per lineal foot painting	_____

The District may choose not to stripe a particular school if the District feels it is unnecessary.

Elementary schools have playground painting for various games and activities. It would be helpful to include pricing for various activities. The schools themselves will pay for these as budget money allows. The Contract Award will not be for any play areas.

Product Specification:

Paint will be Chlorinated White or Yellow with the exception of HC access space signage. All handicap space will have the international symbol and blue square background painted on asphalt.

All traffic control lines will be in white and will have glass beads added for reflectivity.

## **EMERGENCY GENERATOR INSPECTIONS AND REPAIRS**

Your company shall provide for *three years*; scheduled Standby Emergency Generator system service, *two visits per year*. Work shall be performed during normal business hours and shall include the following:

1. Replace lube oil (waste oil legally disposed) **annually**.
2. Replace lube oil filter(s) **annually**.
3. Replace fuel filter(s) **annually**.
4. Replace coolant filter(s) **annually**.
5. Service/Clean air filter(s) as required.
6. Perform air inlet restriction test (diesel units).
7. Check coolant level, condition of coolant, protection rating and perform pressure test.
8. Inspect/Adjust hoses, belts and linkages.
9. Diesel engines: Inspect injection system and fuel lines.
10. Gas/LP engines: Inspect complete ignition system, check timing, and replace points, condenser and spark plugs.
11. Check engine heater operation.
12. Inspect fuel supply system including piping, solenoid valve and transfer tank where applicable.
13. Inspect exhaust system and drain condensation if system has drain provision.
14. Check battery charger operation and charge rate.
15. Check battery electrolyte levels and specific gravity, clean terminals as needed, spray terminals with corrosion protection.
16. Check all engine and generator shutdown and alarm systems.
17. Adjust output voltage and frequency as required.
18. Confirm proper operation of all engine gauges and AC metering.
19. After notifying **CUSTOMER**, operate transfer switch(s) and confirm proper operation of all timers and accessories under load.
20. Inspect transfer switch main contacts.
21. Operate unit under available connected load for duration required to evaluate operation of system.
22. Instruct **CUSTOMER'S** personnel on the operation and regular inspection of the equipment.
23. Prepare report of each service visit to be signed by the **CUSTOMER'S** representative with a copy in a maintenance log to be left with the unit.
24. A formal copy of inspection report will be sent to the Maintenance Director and the Union Fire District.

### **COMPENSATION**

The **CUSTOMER** will pay to your company, an annual fee of \_\_\_\_\_ per year for the services described in the paragraph set forth above, for five Emergency Generators. Part of the benefit of this agreement is that discounted rates apply to any work beyond the scope of this agreement. If additional service work or emergency service calls become necessary, they will be billed on a time and material basis at the current labor rates **less 20%**. Labor rates for each contract year will be \_\_\_\_\_.

## South Kingstown School Department Generators

High School: Kohler Generator, Model #125ROZJ-61

Broad Rock Middle: Olympian Generator, Model # D25P1

Curtis Corner Middle: Kohler Generator, Model #6ORZG

Peace Dale School: Kohler Generator, Model #180ROZJ

Wakefield School Kohler Generator, Model #30RO81

## **WATER TREATMENT SERVICE**

### PROGRAM SCOPE

The successful Contractor will provide the necessary chemical treatments and consulting services to control corrosion, scale and micro-biological growth on all heat transfer equipment and associated systems for a 3-year period. All chemicals supplied by the Contractor will be specifically formulated for the systems in which they are being used. The water treatment program will prevent the build-up of adherent mineral deposits (scale). Unless the Contractor provides documentation of negligence by others, the Contractor will provide the materials and labor necessary to remove the formation of mineral deposits. Prior to program start up, an equipment inspection with the Director of Maintenance will be required to establish pre-existing conditions. The Contractor warrants that all the chemicals provided for use will not endanger the health or safety of persons coming in contact with these proposed chemical treatments when all precautions are followed as outlined on the Material Safety Data Sheets.

### MECHANICAL EQUIPMENT TO BE CHEMICALLY TREATED

1. **South Kingstown High School:** 3 x Steam Boiler Systems – To be serviced monthly during the heating season.
2. **Curtis Corner Elementary School:** 1 x Hot Water Boiler System – To be serviced periodically during the heating season.
3. **Wakefield Elementary School:** 2 x Hot Water Boiler Systems - To be serviced periodically during the heating season.
4. **Peace Dale Elementary School:** 2 x Hot Water Boiler Systems - To be serviced periodically during the heating season.
5. **Hazard Building:** 2 x Hot Water Boiler Systems - To be serviced periodically during the heating season.
6. **Broad Rock Middle School:** 2 x Hot Water Boiler Systems - To be serviced periodically during the heating season.

### CHEMICAL IDENTIFICATION AND HANDLING

The Contractor will post product safety data sheets and treatment instructions at each chemical feed station. All chemicals will be delivered and set in place by the Contractor's personnel. Chemicals will be provided in containers properly labeled and marked in accordance with all Federal, State, Local, and EPA requirements.

### TESTING EQUIPMENT

The Contractor will make available, at no additional cost, test kits and all necessary reagents so that on-site personnel can perform the necessary tests to assure contiguity of the treatment program. The Contractor will furnish a chemical test log and provide verbal and written instructions for all test procedures.



## SITE TESTING

The Contractor will draw samples from the system, monthly, during the heating season, and will test for all necessary chemical residuals to establish and maintain desired control limits. All testing will be performed on-site at the time the samples are taken. A written report of findings and recommendations will be reviewed with the Director of Maintenance. One copy of the report will be left at the job-site. A duplicate of the report shall be sent to the authorized agent or the Owner. While on site, the Service Technician will review the in-house water treatment report log with the HVAC Technician.

Additional site visits to perform services on an "on call" basis will at \$\_\_\_\_\_S/T or \$\_\_\_\_\_O/T

## CONSULTATION/TRAINING

A "Fundamentals of Water Treatment" seminar will be presented to familiarize plant personnel on proper testing procedures as well as necessary corrective actions. On-going seminars will be an integral part of the program.

## STEAM BOILER TREATMENT PROGRAM

### Protect All 400 or Approved Equal

A multi-purpose product that brings one drum simplicity to boiler water treatment. In most cases this synergized blend of polymers, alkalinity builders, and oxygen scavengers is all that is required to protect both the boilers and the condensate return line systems against corrosion and scale.

## HOT WATER BOILER TREATMENT PROGRAM

### Protect All 502 or Approved Equal

A highly effective, balanced liquid blend of treatment chemicals formulated to prevent against corrosion, oxygen pitting, scale, corrosion and leaking. **PROTECT ALL 502** passivate the surface of metals, reacting with the surface to prevent acids from attacking it. Unlike other inhibitors, **PROTECT ALL 502** inhibitors perform this passivation process without fouling heat transfer surfaces. **PROTECT ALL 502** fluids buffer any acids formed as a result of glycol oxidation. All glycol's produce organic acids as degradation products. This degradation is accelerated in the presence of oxygen and/or heat. Left in solution, such acids lower pH and contribute to corrosion. Properly formulated inhibitors such as those in **PROTECT ALL 502** fluids neutralize these acids.

## CUSTOMER RESPONSIBILITIES

It is understood that the following shall be provided by the Maintenance Department Staff.

1. The Contractor's personnel will be allowed access to the necessary boiler rooms in order to implement their treatment program. Access will be during normal business hours of 7:00 a.m. to 3:00 p.m. Monday through Friday.
2. On site testing and general maintenance to the cooling or heating system is necessary for program continuity. The Maintenance Department staff will be instructed on testing procedures and are expected to perform tests as directed by the Contractor's Account Representative.

3. If applicable, the steam boilers are expected to be periodically blown down to remove sludge. This is required to minimize the formation of scale on the boiler tubes.
4. The Contractor will be notified as soon as practical in the event of a prolonged electrical outage or excessive water loss from any treated system.
5. In the event of an abnormal system drain down, the customer will be charged nominal fee for the addition of chemicals and service.
6. The Contractor will be notified of fall start up.
7. Closed Loop Systems are recommended to be maintained at 700-1200 mg/L nitrite inhibitor levels.

**WARRANTY:** The Contractor will provide a complete warranty for all services provided.

QUOTATION

*Chemical treatments and consulting services as outlined, purchasing equipment where noted*  
 \_\_\_\_\_ per year.

Cost Break-Down:

1. **SOUTH KINGSTOWN HIGH SCHOOL** \_\_\_\_\_ per year
2. **CURTIS CORNER ELEMENTARY SCHOOL** \_\_\_\_\_ per year
3. **WAKEFIELD ELEMENTARY SCHOOL** \_\_\_\_\_ per year
4. **PEACEDALE ELEMENTARY SCHOOL** \_\_\_\_\_ per year
5. **HAZARD BUILDING** \_\_\_\_\_ per year
6. **BROAD ROCK MIDDLE SCHOOL** \_\_\_\_\_ per year

**BOILER SERVICE CONTRACTOR**

1. Contractor must have sufficient manpower to provide emergency response 24 hours, 7 days a week. The Contractor shall provide on-site response within 2 hours, 24-hours a day for emergency service to all school district buildings. The term “emergency service” shall be defined by the Maintenance Director and shall only be used by same when a major failure of a heating system is causing, or will cause, an uninhabitable temperature in the school building.

2. It is the intent of this Bid to have one single Contractor for all boiler and burner repairs throughout the district. The Contractor must be a factory authorized service provider for Hurst Boilers, S.T. Johnson Burners, and Triad Hot Water Heaters. Additionally, the Contractor must be familiar with and able to provide service on Patterson-Kelly, Bryan, Weil McClain, and Burnham boilers, Bock Hot Water Heaters, Raypak Hot Water Heaters and Beckett, Gordon Piatt, and Power Flame Burners.
3. Contractor must be willing to work “labor only” using materials supplied.

## **BOILER/BURNER CLEANING CONTRACTOR - BID**

### General

All work is to be performed in a workman-like manner. All boiler rooms are to be left free of water, mud, soot, etc., in a condition equal to or better than prior to boiler cleanings.

**The Contractor must be a factory authorized Service Company for Hurst Boilers, S.T. Johnson Burners, and Triad Hot Water Heaters. Additionally, the Contractor must be familiar with and able to provide service on Patterson-Kelly, Bryan, Weil McClain, and Burnham boilers, Bock Hot Water Heaters, Raypak Hot Water Heaters and Beckett, Gordon Piatt, and Power Flame Burners.**

- A. All work must be done during summer months and must be coordinated to allow required inspections (internal if required) by the Boiler Inspector and or the Insurance Company.
- B. Materials:
  - 1. All gasketing material is to be high-density woven fiberglass roping only. Strip type gasketing is not acceptable for the purposes of this project.
  - 2. Handhole and manhole gaskets are to be molded design only. Cut gaskets are not acceptable for the purposes of this project.
  - 3. All low water cut-off gaskets and bodies are to be reassembled with a non-seizing compound applied to gasket faces.
- C. All boiler doors are to be re-tightened during a follow up visit after the boilers are warmed up and have been on line.
- D. Efficiency tests will be performed on each unit utilizing an electronic combustion analyzer equipped with a thermal printer. Printed efficiency test results will be submitted to the Maintenance Director. Any efficiency below 80% will have a recommendation of how to improve.
- E. All burners and boilers will be left ready for the heating season.
- F. Bid price must consist of a total turnkey price, including all necessary labor and material to complete the described work, with no extra costs.

This section specifically applies to equipment at all schools and school department's buildings including all gas hot water heaters.

- G. All boiler fireside surfaces will be thoroughly brushed and vacuum cleaned. All boiler tubes will be thoroughly punched and vacuum cleaned. Breechings and boiler smoke hoods will be vacuum cleaned. All soot and ash must be removed from the boiler room and the premises by the successful bidder in accordance with appropriate federal, state, and local laws.
- H. All handhole plates and wash out plugs will be removed to provide adequate flushing and inspection. The water sides will be thoroughly brushed and flushed. All low water level controls will be opened and thoroughly flushed along with all equalizer piping.
- I. The boilers will be reassembled utilizing all new handhole gaskets, manhole gaskets, and low water cutoff gaskets.
- J. All boiler door gasketing must be provided where necessary to make the flue doors "gas tight" in order to eliminate any leakage of fumes and soot into the boiler room.
- K. All burners will be cleaned. Specifically, all air and fuel handling parts such as fans, fan housings, nozzles, gas pilots, diffusers, and air metering dampers must be taken apart, washed clean, and then reassembled. All burners will be fired and checked for proper operation.

- L. All safety controls, including all limits and low water controls, will be tested for proper operation and cleaned.

This section specifically applies to equipment at Matunuck School and West Kingston School.

- M. The water heater breeching will be removed and the “Turbo-Flues” will be brushed. All soot will be removed from the combustion chamber; access to the combustion chamber shall be gained by removing the burner. The water heater breeching will then be reassembled. The burner will be reassembled with new flange gaskets.
- N. All burners will be cleaned. Specifically, all air and fuel handling parts such as fans, fan housings, nozzles, gas pilots, diffusers, and air metering dampers must be taken apart, washed clean, and then reassembled. All burners will be fired and checked for proper operation.
- O. All safety controls, including all limits and low water controls, will be tested for proper operation.

This section specifically applies to equipment at Broad Rock Middle School and Hazard School.

- P. All Burner assemblies are to be removed and inspected for wear. All burner finned surfaces are to be checked and inspected. If any deterioration is detected at this time, the Maintenance Director is to be notified.
- Q. All safety controls, including all operating controls, limits, and low water controls, will be tested for proper operation.

## **ELEVATOR INSPECTIONS**

### Scope of Services

1. Passenger elevators will be inspected quarterly. Wheelchair lifts and freight elevators will be inspected semi-annually.
2. Inspection will consist of examination and lubrication, cleaning and oiling the machine, motor interlocks, controllers, greasing or oiling of guides, minor adjustments deemed necessary at the time of inspection and furnishing the necessary lubricants and cleaning materials.
3. The Inspection Report will be turned into, and signed by, the maintenance department only. The building secretary, custodian and Principal are not acceptable.
4. Contractor will be responsible for complete compliance with the State Elevator Code.
5. Contractor is responsible to keep the elevator mechanical room clean and neat. Any spills or waste will be removed according to appropriate state and federal laws.
6. Contractor is responsible to notify the Maintenance Department, in advance, of all scheduled inspections.
7. Contractor must supply the owner with discounted labor rate for service or repairs above and beyond the scope of the contract. Labor breakdown will show straight time and overtime.
8. An Annual Pressure Relief Test will be performed as part of the contract. A Tri-Annual Static Load Test will also be performed as part of the contract.
9. Any defects found during Inspection shall be brought to the Owner's attention within one week of inspection. This report/proposal shall be in writing with all associated costs for correction.
10. Inspection Reports will be submitted on 8-1/2" x 11" forms only.

## ELEVATORS AND LIFTS

South Kingstown High School, 215 Columbia Street, Wakefield, RI 02879

- Freight Lift No. 2500K, Advance Lift
- Passenger Elevator No. 94287, Payne Elevator
- Passenger Elevator No. 93112, Emco Elevator

Curtis Corner Middle School, 301 Curtis Corner Road, Wakefield, RI 02879

- Chair Lift No. 94128, Wheel O Vator

Peace Dale Elementary School, 109 Kersey Road, Wakefield, RI 02879

- Passenger Elevator No. 95396, Esco Elevator
- Chair Lift No. 95232, Wheel O Vator
- Freight Lift No. CM3218T, Advance Lift
- Lower Level Lift, Garaventa Lift

Hazard School, 153 School Street, Wakefield, RI 02879

- Passenger Elevator No. 94140, Otis Elevator

Broad Rock Middle School, 351 Broad Rock Road, Wakefield, RI 02879

- 2-Stop Passenger Elevator, Kone Elevator
- Chair Lift at stage

## **Pest Control Management Service**

### Vendor Qualifications:

- Must be an “Integrated Pest Management” (IPM) certified company.
- Must provide a valid pesticide applicator license in the State of Rhode Island.
- License must remain valid for the duration of the contract.

This is a single award contract. The bidder must provide a monthly cost for pest control and exterminating at each kitchen and dry storage area of each school building. Bidders shall provide a labor rate per hour for additional emergency services.

### All-Inclusive Rate

All direct and indirect costs should be factored into the monthly rate including but not limited to: overhead, fee or profit, clerical support, travel expenses, safety equipment, materials, supplies, managerial support and all documents, forms, and reproduction thereof. The contract award shall be based upon the monthly rate.

The following schools will be contracted under the service agreement:

Broad Rock Middle School	351 Broad Rock Road
Curtis Corner Middle School/ Admin	301/307 Curtis Corner Road
High School	215 Columbia Street
Matunuck Elementary	380 Matunuck Beach Road
PeaceDale Elementary	109 Kersey Road
Wakefield Elementary	101 High Street
West Kingston Elementary	3119 Ministerial Road
Maintenance Shop	135 Asa Pond Road



## **QUARTERLY AUTOMATIC SPRINKLER INSPECTIONS AND REPAIRS**

### SPRINKLER LOCATIONS:

Peace Dale Elementary	109 Kersey Road, Peace Dale, RI 02883
South Kingstown High School	215 Columbia Street, Wakefield, RI 02879
Hazard	153 School Street, Wakefield, RI 02879

### CRITERIA

The scope of inspections and services to be performed during the contract period are as follows:

All systems will be inspected during the contract period to determine the condition of the control valves, water supply, control devices, nozzles, sprinklers, piping, supports and related equipment to determine any deficiencies or impairment and in compliance with Rhode Island Laws and NFPA.

All control valves shall be completely closed and then re-opened to determine their ease of operation. After returning the valves to their proper position, a flow test through a hydrant or sprinkler drain shall be made to determine any impairment or deficiency. The valve shall then be sealed open.

All inspections and services will be in accordance with NFPA-25 at a minimum.

### FLOW TESTS

A flow test to determine water supply will be made from the 2-inch drain connection on each alarm, dry pipe or deluge valve during each inspection.

### ALARMS

A test of alarm equipment will be performed four times per year from the by-pass test connection and/or each and all inspector's test connection(s), when more than one test connection is provided. The condition of the alarm valve will be observed at each test as to its ability to hold excess pressure to prevent false alarms. A flow test to determine adequate water supply will be performed during inspection, when possible.

### DRY PIPE VALVES

During inspections, the dry pipe valves shall be inspected for proper air pressure, priming water level, and general condition of valve, valve base house heating arrangements and proper oil level of air compressor. The dry system shall be trip-tested in accordance with procedure acceptable to insurance interests. Test of the alarm equipment will be performed during inspection, when possible.

Service: Thoroughly clean and reset the dry pipe valves after trip testing. Check low points and inspection test points for condensation.

## FIRE HOSE

All fire hoses supplied from the sprinkler system or standpipes will be visually inspected each year.

## FIRE PUMPS, JOCKEY PUMPS, EXCESS PRESSURE PUMPS

In conjunction with the test of the sprinkler system, the operation and condition of pumping equipment shall be observed.

## RETURN TO SERVICE

Upon completion of the inspection tests, all the fire protection equipment shall be restored to service. Any and all deficiencies which might prevent restoration to service shall be corrected, if not supervised or locked.

## TEST RESULTS

The inspector shall discuss any deficiencies found, impairments noted and recommendations for improvements with local plant officials. Major impairments or deficiencies causing the system to be out of service will receive immediate attention and be corrected, if authorized in writing to the Owner, and handled in accordance with the terms of this order, as noted under "Extra Services."

## REPORTS

A complete report of all test services performed will be completed on the National Automatic Sprinkler and Fire Control Association Standard Reports Forms and submitted to the property owner, a copy will also be sent to the owner's insurance company.

## REPAIRS

A discounted price for repairs for any defects in the system or additions to the existing system will be at \_\_\_\_\_ per hour. Mileage to be paid at the rate of \_\_\_\_\_ per mile.

## FEES AND CHARGES

There will be no allowance for disconnection and reconnection of fire alarms for repairs or inspections. The school department will provide licensed personnel.

## **RANGE HOOD INSPECTIONS**

Contractor will conduct range hood inspections in accordance with NFPA-96 at the following locations:

- South Kingstown High School, 215 Columbia Street, Wakefield, RI 02879
- Curtis Corner Middle School, 301 Curtis Corner Road, Wakefield, RI 02879
- Broad Rock Middle School, 351 Broad Rock Road, Wakefield, RI 02879
- Peace Dale Elementary School, 109 Kersey Road, Peace Dale, RI 02879
- Matunuck Elementary School, 310 Matunuck Beach Road, Wakefield, RI 02879
- Wakefield Elementary School, 101 High Street, Wakefield, RI 02879
- West Kingston Elementary School, 3119 Ministerial Road, West Kingston RI 02892

Contractor will provide a per hour price for any repairs necessary. A quote will be given to the Maintenance Director including parts and labor prior to commencing work.

Contractor will provide an additional price for Range Hood Cleaning in accordance with NFPA-96.

## **FIRE EXTINGUISHER SERVICE**

The South Kingstown School Department requires annual inspections for the portable fire extinguishers that are located in the district's schools.

1. The Contractor shall be certified in CO<sub>2</sub> fire extinguishers, ABC dry chemical fire extinguishers, H<sub>2</sub>O fire extinguishers in various capacity sizes to include but not limited to 5#, 10# and 15# weights.
2. The Contractor shall provide each satisfactory tested fire extinguisher with a dated tag at time of test with the signature of the testing technician.
3. The Contractor shall provide an itemized list of each fire extinguisher and its location in the particular school including the status of the test. The list compiled from each school shall be submitted to the Maintenance Director for review and a copy shall be retained for the South Kingstown School Department's files.
4. The Contractor shall be certified in testing permanently installed fire extinguishing systems that are controlled from remote operators and fusible links. The Contractor shall perform this

test and certification in the presence of the South Kingstown School Department's representative and/or the Maintenance Director.

5. The Contractor shall be certified in providing flame retardant material testing. The materials to be certified and tested are, but not limited to, auditorium curtains at each school at the request of the Maintenance Director.
6. The Contractor shall complete all testing in accordance with Rhode Island state and local fire codes and also in accordance with NFPA standards.
7. An itemized list of prices shall be included in Bid including testing, refilling, hydrotests, pressure tests, valve stems, gasket o-rings, verification collars, and labels.
8. A mutually agreed number of spare extinguishers will be left at the maintenance shop for use when an extinguisher in service is stolen or discharged.
9. Any condemned units must be brought back to maintenance for inspection prior to disposal.

#### **FIRE ALARM SYSTEM TESTING AND REPAIR – BID**

This specification covers the requirements for testing of the fire alarm systems in 13 school department owned buildings. See attached spreadsheet for building location and quantity of devices installed at each location. All systems shall be tested in accordance with the Rhode Island Fire Safety Code Section 7, Chapter 13. All smoke detectors shall be tested with smoke generated from a wick/punk source or in accordance with the manufacturer's recommendations to demonstrate that smoke can enter the chamber and initiate an alarm.

- 13.8.10.9.2 Systems shall be tested at least once every three (3) months with twenty-five percent (25%) of all manual fire alarms boxes, heat detectors, smoke detectors and other devices and components operated with each test. A different twenty-five percent (25%) of the above-mentioned devices will be operated at each inspection so that the entire system will have been tested at the end of each year. In addition to the initiating devices to be tested above, during each test, the fire alarm control unit and every zone shall be tested. It is the intent of this section to reduce the cost and paperwork of testing smaller fire alarm systems while maintaining the integrity of those systems.
- 13.8.10.9.3 The person(s) and firm performing any testing and/or maintenance required by this Code shall be licensed as required by R.I.G.L. 5-6-2.<sup>1</sup>
- 13.8.10.9.4 The AHJ shall be notified a minimum of forty-eight (48) hours prior to conducting any test.

The Contractor shall also indemnify and save harmless the Town of South Kingstown against any and all claims of whatever kind and nature due to, or arising out of, his breach or failure to perform any of the terms, conditions, or covenants of the contract resulting from acceptance of his bid.

## **INSPECTION OF FIRE ALARM EQUIPMENT**

### SCHOOL LOCATIONS:

Peace Dale Elementary	109 Kersey Road, Peace Dale, RI 02883
South Kingstown High School	215 Columbia Street, Wakefield, RI 02879
Hazard Administration	153 School Street, Wakefield, RI 02879
CCMS	307 Curtis Corner Road, Wakefield, RI 02879
West Kingston	301 Curtis Corner Road, Wakefield, RI 02879
Matunuck Elementary	3119 Ministerial Road, West Kingston, RI 02892
Wakefield Elementary	310 Matunuck Beach Road, Wakefield, RI 02879
Maintenance Building	101 High Street, Wakefield, RI 02879
BRMS	135 Asa Pond Road, Wakefield, RI 02879
CCMS Field House #1	351 Broad Rock Road, Wakefield, RI 02879
	301 Curtis Corner Road, Wakefield, RI 02879

### CRITERIA

1. The scope of inspections and services to be performed during the contract period are as follows:
2. All systems will be inspected and cleaned quarterly during the contract period in accordance with Rhode Island Fire Safety Code Section 7, Chapter 13. All smoke detectors shall be tested with smoke generated from a wick/punk source or in accordance with the manufacturer's recommendations to demonstrate that smoke can enter the chamber and initiate the alarm.

### TESTING

1. Pursuant to 13.8.10.9.2 systems shall be tested at least once every three months with 25% of all manual fire alarm boxes, heat detectors, smoke detectors and other devices and components operated with each test.
2. Pursuant to 13.8.10.9.3 the persons and firm performing any testing and/or maintenance required by this code shall be licensed as required by RIGL 5-6-2.
3. The AHJ shall be notified a minimum of 48 hours prior to conducting any tests. All testing shall be performed during the week so as not to interfere with the operation of the schools or to incur overtime by school department staff. Work may be completed during vacations/ shutdowns or any Monday –Friday after school is dismissed for the day.

## RETURN TO SERVICE

Upon completion of the inspection tests, all the fire protection equipment shall be restored to service. Any and all deficiencies which might prevent restoration to service shall be corrected or brought to the AHJ, if not supervised or locked.

## TEST RESULTS

The inspector shall discuss any deficiencies found, impairments noted and recommendations for improvements with local the Maintenance Director. Major impairments or deficiencies causing the system to be out of service will receive immediate attention and be corrected, if authorized in writing by the Owner, and handled in accordance with the terms of this order. These will be considered "Extra Services."

## REPORTS

A complete report of all test services performed will be completed on appropriate report forms and submitted to the Maintenance Director, a copy will also be sent to the AHJ and anyone else as required by law.

## EQUIPMENT INVENTORY AND LOCATIONS

Included will be a spreadsheet showing the inventory and location of all devices covered under this agreement. Failure to notate devices or locations does not excuse the Contractor from covering the inspection of same.

## REPAIRS TO SYSTEM

The contractor will provide a per hour cost to repair/replace any components of inspected system as well as any additional work that may be required/requested.

Master Box #	Location	SD	HD	BD	PS	FS	TS	H/S	DS	FACP CONV	FACP ADDRES
1514	101 High St	19	80		11			10		8 Zone FCI/ 72	
2332	135 Asa Pond	5	18		8			7		4 Zone FCI/72	
2512	153 School	30	8		10	4	6	28		6 Zone FCI/72	
2513	215 Columbia	125	454		45	15	8	120		24 Zone FCI/72	FCI FC/ID
2516	109 Kersey Rd	56	185	3	15	1	1	35		22 Zone FCI/72	
2517	301 Curtis Corner	65	205	1	20			25		12 Zone FCI/72	
2518	307 Curtis Corner	10	35		4			4		4 Zone FCI/72	
2523	307 Curtis F/H # 1	1	5		1			4		2 Zone FCI/72	
2524	307 Curtis F/H # 2		3		1			4		2Zone FCI/72	
2512	380 Matunuck Beach	8	117		15			13	9	7 Zone FCI/72	
4151	351 Broad Rock Rd	114	181	2	21			99			FCI7200A
6521	3119 Ministerial Rd	10	117		15			15		7 Zone FCI/72	
	<b>TOTALS</b>	442	1408	6	166	20	15	364	9		
	SD= Smoke Detector										
	HD= Heat Detector										
	PS= Pull Station										
	FS= Flow Switch										
	TS= Tamper Switch										
	HS= Horn/Strobe										
	DS= Duct Smoke Detector										
	BD= Beam Detector										

**Bid #2392-2 On-Call, Periodic and Emergency Services**

***South Kingstown School Department***

AMOUNT OF ATTACHED BID BOND \$ \_\_\_\_\_

I have read the Bid Packet for Bid **SY23 On-Call, Periodic and Emergency Services**, including but not limited to, the Instructions to Bidders and Specifications thoroughly. If there is no authorized binding signature below, the bid will not be considered.

\_\_\_\_\_  
Authorized Binding Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company

\_\_\_\_\_  
Street

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Telephone



