

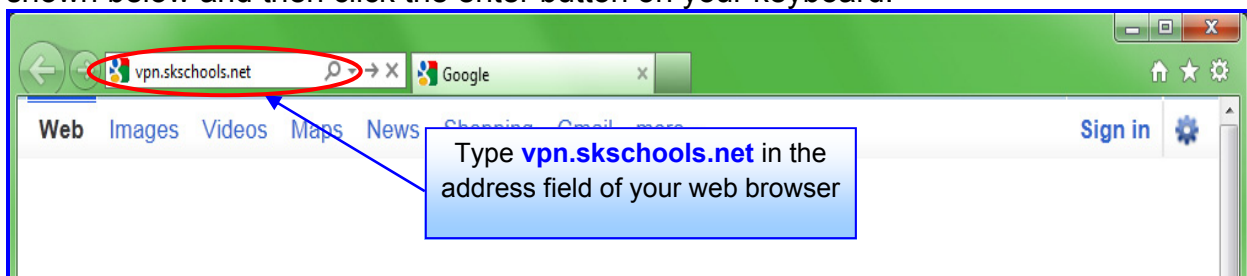


## Using Cisco **Virtual Private Network** (VPN) to access the SKSD Network & **PowerTeacher** from home

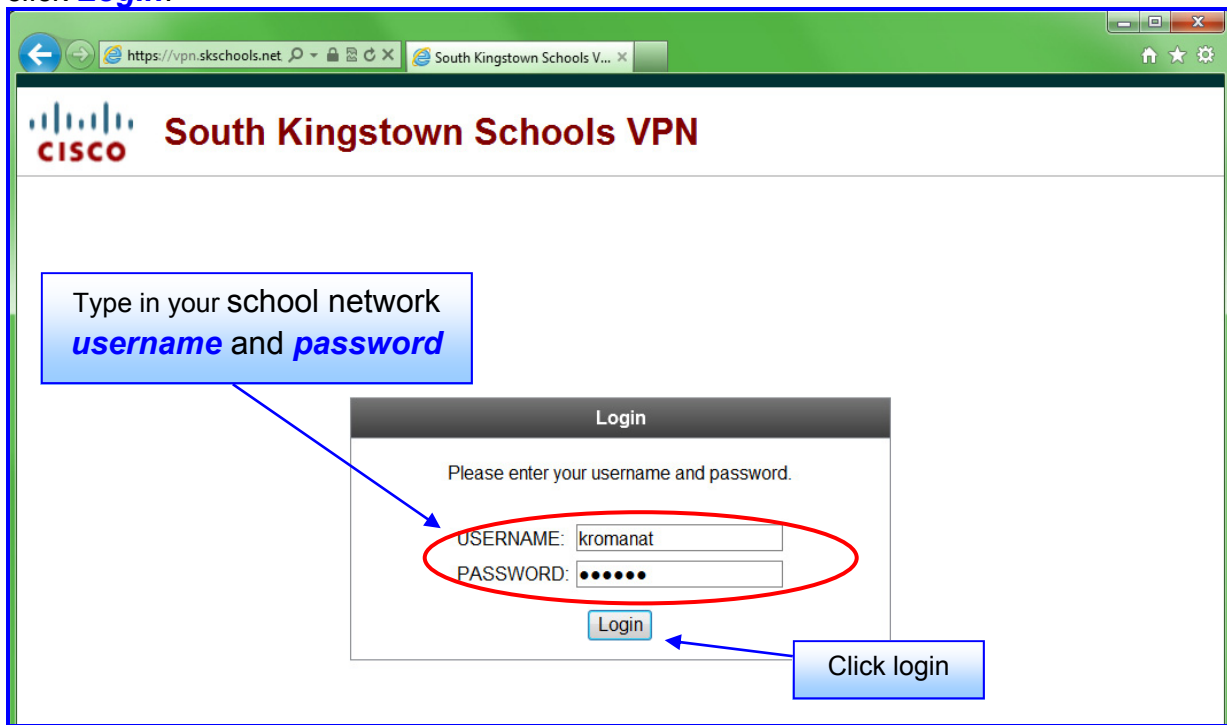


**1** First, open up your web browser (Internet Explorer  or Mozilla Firefox ) on your home computer.

**2** Next, type the address **vpn.skschools.net** into the address field of your browser, as shown below and then click the enter button on your keyboard.

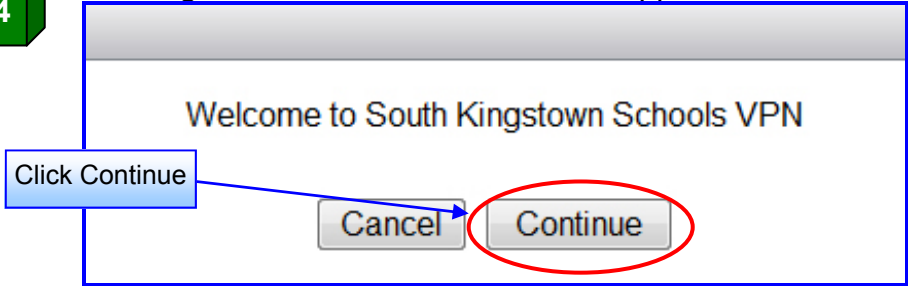


**3** This will bring you to a webpage where you will login to the South Kingstown Schools Network. To do this, type in your school network **username** and **password** and then click **Login**.



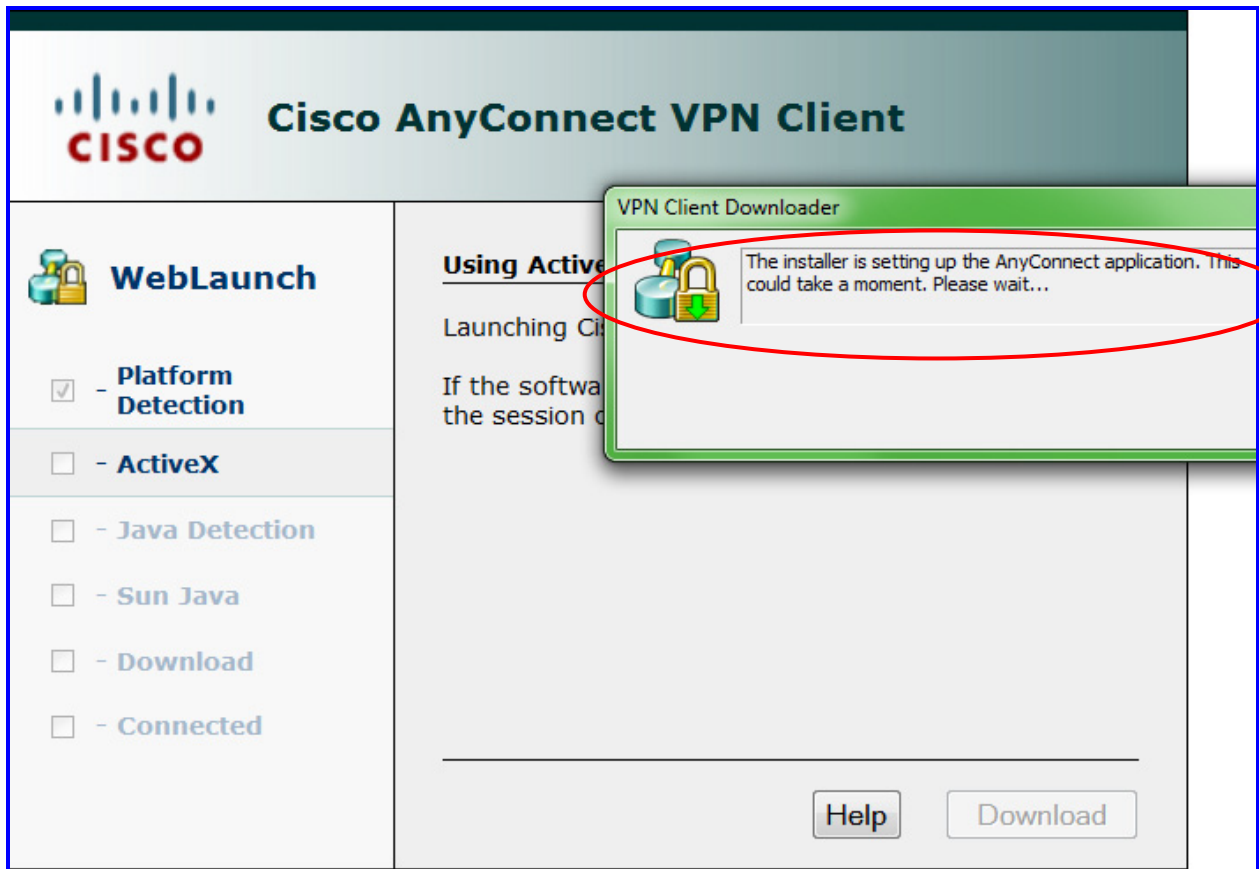
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A dialogue box like the one below will appear. Click **Continue**



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Next, you will see a screen like the one below while the program is downloading and installing. It will take a few minutes, please be patient.



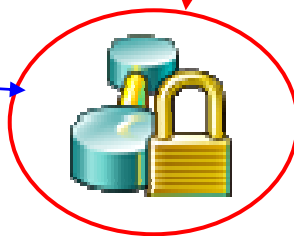
6

Once the download and installation is completed you should see a screen like the one below.



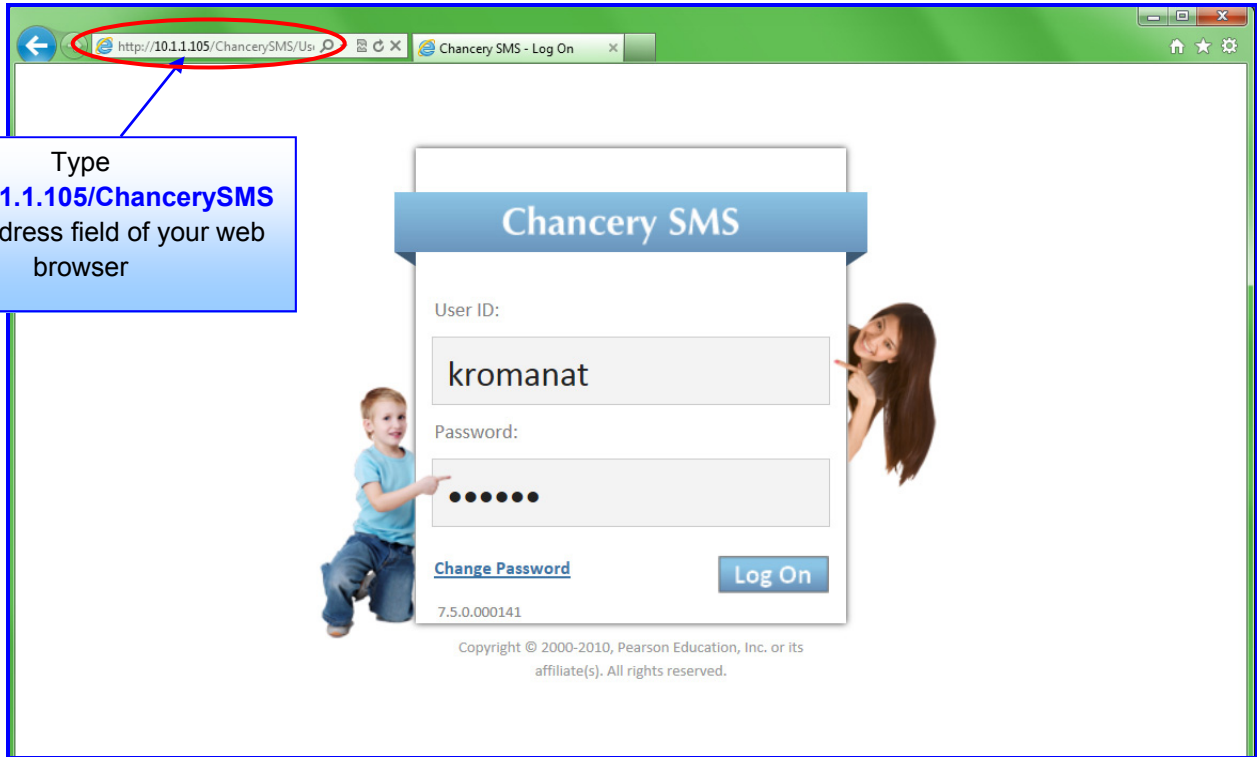
Please note the **VPN connected icon** in your system tray at the bottom right hand corner of your screen. This means that you have successfully connected to the South Kingstown School network through the VPN client program.

VPN connected icon




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Next, you will need to enter this web address <http://10.1.1.105/ChancerySMS> into your web browser's address field in order to be directed to the Chancery SMS & PowerTeacher site as shown below. Once at the site you will need to **log on** just as if you were at school.



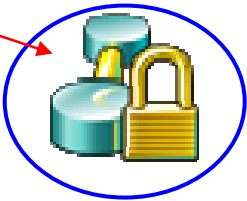
8

Lastly, don't forget to **disconnect** or **quit** the VPN program when you have finished.

Remember that as long as you see the VPN connected icon  in the system tray at the bottom right hand corner of your screen you are still connected to the Internet through the South Kingstown School Department's Internet connection and subject to the same Barracuda filtering software that you would experience at school.

To disconnect or quit the VPN program, simply right-click on the **VPN connected icon**  and then select your preference. Disconnecting closes the connection but leaves the program running while quitting closes the connection and also shuts the program down.

Right-Click on the VPN icon



Select Disconnect or Quit

